

# Grantmaking Guidelines

October 2007



The mission of the **WYOMING COMMUNITY FOUNDATION** is to serve as the statewide philanthropic vehicle to gather, grow, and grant charitable resources as an investment in Wyoming people and communities.

We are one of more than 700 community foundations in the United States. Community foundations build and strengthen communities by making it possible for a wide range of donors to create permanent, named component funds to meet critical needs. Earnings from these funds are distributed primarily through grants to charitable nonprofit organizations. We also support technical assistance to nonprofit organizations, provide leadership on select community issues, and advance the cause of organized philanthropy throughout Wyoming.

With the help of individuals, families, businesses and organizations, we have distributed more than \$13 million in the form of grants and scholarships since our inception in 1989. These grants and scholarships are made possible by the generosity of donors who believe in investing in Wyoming people and communities.

A copy of this publication as well as additional information and applications can be found on the Wyoming Community Foundation website: [www.wycf.org](http://www.wycf.org).



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## WYCF Competitive Grants

WYCF Competitive Grants, our most general grant category, are awarded throughout Wyoming from WYCF Unrestricted, Geographic, Field of Interest and Donor Advised Funds. Awards generally range in amounts between \$500 and \$5,000; grants of greater or lesser amounts may be considered.

### Eligible Organizations and Activities

Eligible organizations include nonprofit organizations exempt from federal taxation under Section 501(c)(3) of the Internal Revenue Code, and on occasion, to public/governmental agencies. Grants are not made to individuals. Proposals may be submitted in the areas of arts and culture, conservation and natural resources, education, civic projects, and health and human services.

The Wyoming Community Foundation focuses its competitive grantmaking around the theme of community building. The WYCF gives priority to projects or organizations that promote:

- ❖ **Strengthening** the capacity of nonprofit organizations to do their work
- ❖ **Leveraging** dollars received from the WYCF to obtain additional or future funding
- ❖ **Collaborating** with other nonprofits or programs to enhance services without duplication
- ❖ **Raising** the effectiveness of an organization or particular service to a higher level.
- ❖ **Focusing** on or addressing an identified **community issue**

In addition to evaluating each proposal against the above priorities, the Wyoming Community Foundation asks the following questions about each grant request:

- ❖ Does the organization operate with optimal staff and make maximum use of volunteers?
- ❖ Does the organization demonstrate sound fiscal management practices?
- ❖ How will the work of the organization be evaluated?

### Application Deadlines

Applications can be submitted for one or our three deadline dates:

- ❖ March 1
- ❖ July 1
- ❖ November 1

The application and instructions for completion can be found on the WYCF website at [www.wycf.org](http://www.wycf.org). Use the Competitive Application Instructions and Forms.

**Please Note:** Low priority is given to block grants, capital campaigns, annual campaigns, debt retirement, and government programs. Request for funds to support direct lobbying activities are ineligible for Community Foundation grants. Generally, a grantee may apply only once within a twelve month period. Applications from organizations with outstanding final reports from prior grants will not be considered.



## **Kemmerer Foundation Fund Grants**

Kemmerer Foundation Fund Grants are awarded from the Kemmerer Foundation Endowment.

### **Eligible Organizations and Activities**

These grants are available to organizations in the communities of Kemmerer, Diamondville, and the area of Frontier Wyoming. Eligible organizations include nonprofit organizations exempt from federal taxation under Section 501(c)(3) of the Internal Revenue Code, and on occasion, to public/governmental agencies. Grants are not made to individuals.

### **Application Deadlines**

Applications accepted on annual basis for the November 1 deadline date. The application and instructions for completion can be found on the WYCF website at [www.wycf.org](http://www.wycf.org) . Use the Competitive Application Instructions and Forms.

## **McMurry Competitive Library Grants**

McMurry Library Grants are awarded from the McMurry Library Donor Advised Endowment Fund.

### **Eligible Organizations and Activities**

These grants are intended to support Wyoming's publicly accessible libraries and community college libraries. Requested funds should support one of the following categories: improving patron access to library books and materials, collections development, and/or ensuring long-term financial stability through technical assistance and publications.

### **Application Deadlines**

Applications can be submitted for one of the three deadline dates: March 1, July 1, and November 1. The application and instructions for completion can be found on the WYCF website at [www.wycf.org](http://www.wycf.org) . Use the Competitive Application Instructions and Forms.

## **McMurry Continuing Staff Education Grants**

McMurry Continuing Staff Education Grants are awarded from the McMurry Library Donor Advised Endowment Fund.

### **Eligible Organizations and Activities**

These grants are available to benefit professional and paraprofessional employees at Wyoming's publicly accessible libraries and community college libraries. Grants of up to \$1,500 are available annually to support 1)course work for certification or completion of degree in a library related subject area; 2) attendance at conferences, workshops, seminars in library related subject area; 3)general courses that may not be directly library related but will allow a library employee to do his/her job more effectively. In



order to be eligible for CSE grants individuals must be employed at the same library for a minimum period of 12 months.

### **Applications**

Grants are made six times a year. Applications can be found at the Wyoming State Library website <http://www-wsl.state.wy.us/mcmurry/indivgrants.html>. You can also find this link on the WYCF website. Completed applications are submitted via email to the Wyoming State Library.

### **Sykes Endowment Fund Grants**

The Gordon and Edna Sykes Fund was established in 2006 to support community programs in the areas of South Big Horn County.

### **Eligible Organizations and Activities**

Grants are available to nonprofit organizations in the areas of Basin, Burlington, Emblem, Greybull, Shell, Otto, Hyattville, and Manderson. Please note that grants to individuals and requests for capital expenditures will not be considered.

### **Application and Deadlines**

Applications can be submitted for one of two deadline dates, July 1 or November 1. The application and instructions for completion can be found on the WYCF website at [www.wycf.org](http://www.wycf.org). Use the Competitive Application Instructions and Forms.

### **Tom Thorne Sage-grouse Conservation Fund Grants**

TSG grants are awarded from the Tom Thorne Sage-Grouse Conservation Fund which was established in 2005. The \$1 million gift is set up as a funding mechanism intended to be spent in five years to realize an immediate benefit to the conservation of sage-grouse in the Upper Green River Basin.

### **Eligible Organizations and Activities**

Grants are made to nonprofit organizations exempt from federal taxation under Section 501(c)(3) of the Internal Revenue Code and, on occasion, to public/government agencies. Grants are not made to individuals. These grants are available to benefit Sage-grouse through strategic funding of projects that promote science, education, and cooperative management actions. Specific criteria for these grants can be found in the TSG Application Instructions.

### **Applications and Deadlines**

The Tom Thorne Sage Grouse Conservation Fund grant proposals may be submitted either June 1 or December 1 annually. The application and instructions for completion can be found on the WYCF website at [www.wycf.org](http://www.wycf.org). Use the TSG Application Instructions and Forms.



## Upper Green River Sustainable Community Endowment Fund Grants

UGR grants are awarded from the Upper Green River Sustainable Communities Endowment Fund. The UGR Fund is designed to recognize the unique heritage, customs, culture and natural beauty of Sublette County, Wyoming while encouraging diversity, intelligent growth and sustained economic viability to support healthy multigenerational communities.

### **Eligible Organizations and Activities**

Nonprofit organizations with a 501(c)(3) designation or otherwise tax-exempt agencies that operate in the areas of Pinedale, Marbleton, Big Piney, Daniel or Boulder are eligible to apply. Grants are not made to individuals. The UGR Fund supports entities that strengthen community viability and promote collaborative efforts to enhance the quality of life for Sublette County, Wyoming residents.

### **Applications and Deadlines**

Applications can be submitted for one of two deadline dates: July 1 and November 1. The application and instructions for completion can be found on the WYCF website at [www.wycf.org](http://www.wycf.org). Use the Competitive Application Instructions and Forms.

## Wyoming Women's Foundation Grants

WyWF Grants are awarded from the Wyoming Women's Foundation Endowment Fund.

### **Eligible Organizations and Activities**

The Wyoming Women's Foundation solicits an annual mid-summer Request for Proposal from Wyoming-based organizations that serve and support women and girls. Proposals that address economic self-sufficiency and access to opportunities for women and girls through systems change are especially welcome. For more information on how your organization can receive a Request for Proposal contact the Wyoming Women's Foundation at 307-721-8300 or 1-866-708-7878 or visit their website [www.wywf.org](http://www.wywf.org).

## Wyoming Youth for Natural Resources Grants

WYNR grants are awarded from the Governor's Youth Initiative for Wildlife and Natural Resource Conservation Fund. The program is designed to encourage Wyoming youth to learn about Wyoming's natural resources, about science and technology and their application to the well being of Wyoming's citizens.

### **Eligible Organizations and Activities**

Grants may be made to public schools, youth organizations or other nonprofit organizations exempt from federal taxation under Section 501(c)(3) of the Internal Revenue Code and, on occasion, to public/governmental agencies. Grants are not made to individuals. The program is designed to encourage Wyoming youth to develop imaginative wildlife and natural resources conservation projects



that incorporate education, technology, volunteering and services to others. Specific criteria for these grants can be found in the WYNR Application Instructions. WYNR is a collaborative effort of the Wyoming Community Foundation and Wyoming Agriculture in the Classroom.

### **Applications and Deadlines**

Applications accepted on annual basis with the deadline date of November 1. The application and instructions for completion can be found on the WYCF website at [www.wycf.org](http://www.wycf.org). Use the WYNR Application Instructions and Forms.

### *A Community Foundation for all Wyoming Communities*

From its inception, the WYCF has included local affiliate boards and advisory committees throughout the state to assist in evaluating area grant applications and seek out grantmaking opportunities. For a complete list of these committees, visit the Grants Section on the Wyoming Community Foundation website [www.wycf.org](http://www.wycf.org).

